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4 USA,  
5 Plaintiff.  
6 v.  
7 GIOVANNI VASSALO,  
8 Defendant.  
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10 Case No. 16-cr-00050-JCS-1  
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13 ORDER FOR PRETRIAL PREPARATION  
14 FOR CRIMINAL BENCH TRIAL  
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16 Following the Status Conference held on April 29, 2016, at 10:30 a.m., IT IS HEREBY  
17 ORDERED THAT:

18 1. **TRIAL DATE**

- 19 a. Bench trial will begin on **August 3, 2016, at 10:30 A.M.**, in Courtroom G , 15th Floor,  
20 450 Golden Gate Avenue, San Francisco, CA 94102.  
21 b. The length of trial will not be more than three (3) days.  
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23 2. **DISCOVERY**

- 24 a. Both sides shall comply with the Federal Rules of Criminal Procedure, and the United  
25 States shall comply with Brady v. Maryland, 373 U.S. 83 (1963) and United States v.  
26 Agurs, 427 U.S. 97 (1976).  
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28 3. **MOTIONS**

Pretrial motions other than motions in limine may be noticed for any available Friday at  
10:30 a.m., on or before the Pretrial Conference, or for the date set for the Pretrial  
Conference. Motion shall be noticed in compliance with Local Rule 47-2.

4. **PRETRIAL CONFERENCE**

- a. A pretrial conference will be held on **July 29, 2016, at 10:30 A.M.**, in Courtroom G, 15th Floor. The attorneys who will try the case shall attend the conference and be prepared to discuss the matters set forth in Criminal Local Rule 17.1-1.
  - b. Not less than two (2) weeks before the Pretrial Conference, the parties shall each complete (except as noted in paragraph 4(b)(6)) the following:
    - 1) Serve and file a pretrial statement pursuant to Crim. L.R. 17.1-1 (b).
    - 2) Serve and file a trial brief setting forth the following:
      - a. A description of each offense charged in the case.
      - b. The evidence anticipated in the case.
      - c. A description of the law applicable to each alleged offense, including, but not limited to, a listing of the elements of each alleged offense and affirmative defense.
      - d. Points of law on any other issues relevant to the trial, including all foreseeable procedural and evidentiary issues.
    - 3) Serve and file any motions in limine.
    - 4) Serve and file a numerical list of each party's exhibits, including a brief statement describing the substance and purpose of each exhibit and the name of the sponsoring witness.
    - 5) Serve and file a list of the witnesses that each party intends to call at the trial, not including rebuttal witnesses, setting forth for each witness the substance of their testimony.
    - 6) Plaintiff shall comply with 4(b)(1)-5). The Defendant shall comply with 4(b)(1) and 3), and shall comply with 4(b)(2), 4) and 5), to the extent consistent with Defendant's right to an effective defense.
    - 7) Exchange exhibits, which shall be **pre-marked** with an exhibit sticker (example attached), **tabbed and in a 3-ring binders**. Plaintiff shall use numbers (1,2,3, etc.) and Defendant shall use numbers preceded by a letter (A-1, A-2 A-3, etc.). Additional parties shall also use a letter preceding numbers (B-1, B-2, B-3, or C-1,

C-2, C-3, etc.). A single exhibit should be marked only once. If the Plaintiff has marked an exhibit, then the Defendant should not re-mark the exact document with another number. Different *versions* of the same document, *e.g.*, a copy with additional handwriting, must be treated as different exhibits with different numbers. Spine labels should indicate the numbers of the exhibits that are in the binders. Each set of exhibit binders shall be marked as "Original". Deposit the exhibits with the deputy clerk ten (10) days before the Trial. Exhibits are not filed.

- 8) In addition to the official record exhibits, a single, joint set of bench binders containing a copy of the exhibits must be provided to the Court ten (10) days before the Trial, and should be marked as "Chambers Copies". Each exhibit must be separated with a label divider identifying the exhibit number. (An exhibit tag is unnecessary for the bench set.) Spine labels should indicate the numbers of the exhibits that are in the binders.
- 9) Counsel must consult with each other and the deputy clerk at the end of each trial day and compare notes as to which exhibits are in evidence and any limitations thereon. If there are any differences, counsel should bring them promptly to the Court's attention.
- 10) Before closing arguments, counsel must confer with the deputy clerk to make sure the exhibits in evidence are in good order. Counsel may, but are not required to, jointly provide a revised list of all exhibits actually in evidence (and no others) stating the exhibit number and a brief, non-argumentative description.
  - c. Not less than one (1) week prior to the Pretrial Conference, the parties shall serve and file any opposition to any motion in limine (there shall be no reply briefs).
  - d. All motions in limine shall be heard at the Pretrial Conference
  - e. Courtesy copies of all documents shall be provided for chambers at the time of filing.

##### **5. PRETRIAL ARRANGEMENTS**

During trial, counsel may wish to use overhead projectors, computer graphics, poster blow-ups, models, or specimens of devices. Equipment should be shared by all counsel to the

1 maximum extent possible. The Court has an AV cart that can be made available to  
2 counsel. If the parties are interested in using the Court's AV cart, they should contact the  
3 deputy clerk one (1) week prior to the Pretrial Conference to inquire about availability.  
4 Once the AV cart has been reserved, the deputy clerk will make arrangements with counsel  
5 for training on the AV cart. If the AV cart is not available, the Court can only provide an  
6 easel. The United States Marshal requires a court order to allow equipment into the  
7 courthouse. For electronic equipment, parties should be prepared to maintain the  
8 equipment or have a technician handy at all times. The parties shall tape extension cords  
9 to the carpet for safety. The parties may work with the deputy clerk, Karen Hom at (415)-  
10 522-2035, on all courtroom-layout issues.

11 IT IS SO ORDERED.

12 Dated: May 5, 2016



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JOSEPH C. SPERO  
Chief Magistrate Judge

**ATTACHMENT EXHIBIT TAG:**

The exhibit tag shall be in the following form:

UNITED STATES DISTRICT COURT  
NORTHERN DISTRICT OF CALIFORNIA

**PLAINTIFF EXHIBIT NO. \_\_\_\_\_**

Case No. \_\_\_\_\_

Date Admitted: \_\_\_\_\_

By \_\_\_\_\_  
Deputy Clerk

UNITED STATES DISTRICT COURT  
NORTHERN DISTRICT OF CALIFORNIA

**DEFENDANT EXHIBIT NO.** \_\_\_\_\_

Case No. \_\_\_\_\_

Date Admitted \_\_\_\_\_

By \_\_\_\_\_  
Deputy Clerk